

## 1. PURPOSE

- 1.1** HBC and NMRNH have agreed to work together as partners on the joint development of NMRNH Hartlepool, (also referred to as the Hartlepool Maritime Experience (HME)) and the Waterfront (also referred to as Jacksons Landing ), together (“the Project”) contributing to the wider generation of Hartlepool.

## 2. OBLIGATION OF THE PARTNERS

- 2.1** HBC and NMRNH have agreed to work together as partners on the joint development of NMRNH Hartlepool, (also referred to as the Hartlepool Maritime Experience (HME)) and the Waterfront (also referred to as Jacksons Landing ), together (“the Project”) contributing to the wider generation of Hartlepool.
- 2.2** This MoU will commence upon the date of signature by both Parties and shall expire on the completion of the Project.
- 2.3** Except as otherwise provided, the Parties shall each bear their own costs and expenses incurred in complying with their obligations under this MoU and no liability will arise or be assumed by the Partners as a result of this MoU.
- 2.4** This MoU may be amended or supplemented in writing, provided the writing is signed by the Partner obligated under this MoU.

## 3. DELIVERY OF THE PROJECT

- 3.1** The two Parties aspire to the following activities and services for the delivery of the overall Project:

### HBC Services

- Project and budget management of the intended Events Space and Hotel on Jacksons Landing as elements of the overall Project.
- Responsibility for the design and construction of the Events Space on the Jacksons Landing site – Site B
- Responsibility for the development of a Hotel on the Jacksons Landing site – Site E.
- Compile specific development briefs in support of the Project - Sites B and E.
- Monitor and report of delivery milestones and timeframes - Sites B and E.

### NMRNH Services

- Project and budget management for the redevelopment of NMRNH (also known as HME) and the Exhibition Centre on Jacksons Landing.
- Procure the Project Management resource. Final appointment when funding agreement is in place. PM will procure the appointments of specialist advisers (Architect, QS, Exhibition Designers, Arts Consultant, Business Planning and Property adviser).
- Compile specific development briefs in support of the project
- Monitor and report delivery milestones and timeframes.
- Manage and operate the re-developed HME and the Exhibition Centre on Jacksons Landing.

- Design and construct the new Navy galleries – Site A.
- Refurbish HME:
  - Provision of a new entrance and consequential alterations - Site D
  - Refitting of “Fighting Ships”
  - Assess the market with a view to converting HME Quay exhibits to shops and bars incorporated within the overall development of the HME site
- Design and construct the new Exhibition Centre on Jacksons Landing – Site C
- Reimagine the Hartlepool Museum- a joint commitment with HBC
- Review the future of Wingfield Castle – a joint commitment with HBC

### 3.2 Develop and implement an Arts Strategy

*NB: the final locations for the above activities are subject to an options appraisal following site investigations.*

## 4. FUNDING

### 4.1 The funding strategy can be expressed as an indicative budget as follows:

HBC sources £1.5 million (approved)

- Tees Valley Combined Authority (TVCA) £20 million (approved and available to be drawn down)
- National Lottery Heritage Fund (NLHF) circa £5 million (to be applied for)
- Arts Council circa £1-2 million (to be applied for)
- £2.5 million to be found from other public sector initiatives (to be applied for)

### 4.2 HBC will be the responsible accountable body for

HBC sources £1.5 million (approved)

- The receipt of the capital project investment funding from TVCA.
- The funding agreement with TVCA.
- Monitoring the funding expenditure and undertake timely and accurate quarterly claim returns to TVCA.
- Undertaking all procurement, in concert with NMRNH, necessary to deliver the purpose and scope of the Project – Sites A, C and D.

### 4.3 On completion of the signing of the MoU, a funding agreement between NMRNH and HBC will be drafted, committing HBC to pass through TVCA resource on the same terms and conditions imposed by TVCA on HBC.

### 4.4 The MoU outlines the Parties agreement to the use of the funding to deliver the Project.

### 4.5 The Parties agree to contribute jointly with alternative funding bids to support design, development and delivery of events and attractions on both sites throughout the duration of this MoU.

### 4.6 Both Parties will commit to undertake interpretation, concept design and exhibit planning of the identified sites (A to D) which will be subsequently commissioned. The commissioned projects are to take the development sites to RIBA Stage 3 and achieve full planning permission. The total cost of the commission will be covered by the TVCA capital programme funding.

### 4.7 Both Parties will commit to develop a bespoke business case for the delivery of the developments to enable the drawdown of the TVCA capital programme funding

### 4.8 Both Parties will commit to work together to develop and operational model which allows the ongoing delivery of services, displays, exhibitions and events for the Project contributing to the wider regeneration of Hartlepool.

## 5. REPORTING AND DECISION MAKING

- 5.1** The NMRNH will nominate Officer(s) to attend both the Waterfront Delivery Group and the Waterfront Board . That Officer will be responsible for the cascading of information within the NMRNH and to enable key decisions to be discussed and agreed as appropriate within NMRNH's own accountability processes.
- 5.2** Key responsibilities and accountability of the Waterfront Board include, inter alia, are to:
- Agree designs, concepts and provide direction for the Waterfront Delivery Group
  - Receive project updates and reporting back on activities to relevant colleagues as appropriate in support of the partnership.
  - Update the NMRNH Board.
  - Approve mechanisms for the identified projects within the overall development.
  - Review and scrutinise the budgetary spend and requests for re-profiling of grant funding.
  - Be responsible for the overall risk register.
  - Support and business case development process.

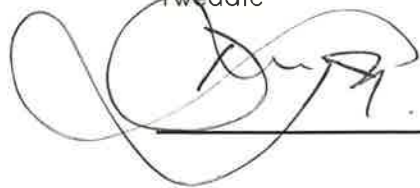
## 6. COMMUNICATION STRATEGY

- 6.1** Marketing the "Vision" and any media or other public relations contact should always be consistent with the aims of the Project and only undertaken with the express agreement of both Partners. The TVCA is to be acknowledged as and when appropriate within PR opportunities. Where confidentiality protocols or agreements are not breached, a spirit of open and transparent communication should be adhered to. Coordinated communications should be made with external organisations to elicit their support and further the aims of the Project, as appropriate.

Name	Position	Partner
Shane Moore	Leader	Hartlepool Borough Council (HBC)



Name	Position	Partner
Professor Dominic Tweddle	Director General	National Museum of the Royal Navy (NMRNH)



## Waterfront Site Layout

