



Invitation to Tender (ITT)

Contractor: Museum Exhibition Design and Build Services

Sir Donald Gosling Victory Gallery Redevelopment:

‘HMS Victory: the Nation’s Flagship’

PART 8: PRICING DOCUMENT

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	o NMRN Master Narrative	
	o Key artefact listing – items will be available to view on a site visit	
	o Val Billing, ‘Panorama of the Battle of Trafalgar’, 1999	
	o Conservation Management Plan: HMS Victory	
	o Conservation Programme Plan: HMS Victory	
	o Script for existing audio tour of HMS Victory	

Part 8 – Pricing Document

1.0 EXHIBITION DESIGN AND BUILD – SCHEDULE OF WORKS

The following sets out information and a recommended template for the content and format of the pricing proposals for a bid.

Information

The potential supplier is requested to use terminology consistent with this ITT.

All pricing should be in Pound Sterling (GBP) and Exclusive of VAT.

As part of this ITT the NMRN require two types of pricing proposals;

1. A breakdown of costs for the works specified within this ITT
2. A breakdown of hourly costs for the supplier and any subcontractors, including any travel, subsistence and accommodation.

Template

1.1 A breakdown of costs for the works specified within this ITT

The following is a template for the fee proposal breakdown. It is recommended that this breakdown should include reference the scheduled works programme, bringing in milestones and dates. Please note this template is a guidance document and therefore is not all encompassing. Stages and Tasks can be added or removed by tenderers where seen fit:

Please note that separate fee proposals are required for Exhibition 1 and Exhibition 2

Item	Description	Staff Member	Days	Cost (£) (Lump Sum)	Materials (£) Lump Sum	Program & Milestone
1	Stage 1 – RIBA Stage 1-2					
1.1	• Preparation, Brief and Concept		0.25	£X		Week commencing (w/c)
2	Stage 2 – RIBA Stage 3					
2.1	Detailed Design					w/c
2.2						
3	Stage 3 – RIBA Stage 4					
3.1	Technical Design					w/c
3.2						
4	Stage 4 – RIBA Stage 5					
4.1	Mobilisation to site					
4.2	Construction					
5	Stage 5 – RIBA Stage 6					
5.1	Handover & Completion					
TOTAL			X	£X		w/c – w/end

(EXC. VAT)			Days			
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1.2 A breakdown of hourly costs for the supplier and any subcontractors, including travel, subsistence and accommodation.

Below is a desired template of daily rate costs from the supplier and their sub-contractors:

Staff Member	Daily Rate (£)	Travel (per day or per visit) (£)	Accommodation (per night) (£)	Subsistence (per day) (£)
	£X	£X	£X	£X
	£X	£X	£X	£X
	£X	£X	£X	£X