

THE  
NATIONAL  
MUSEUM



# National Museum of the Royal Navy Hartlepool

Corporate Event Hire



# National Museum of the Royal Navy Hartlepool:

**Discover a unique and historic venue for your next event.**

Hartlepool has been at the centre for maritime shipbuilding in the North East of England for centuries. Rich in naval heritage and home to HMS Trincomalee, step back in time to the 18th century for your next event.

With two fantastic venue spaces for hire right in the heart of Hartlepool, the National Museum of the Royal Navy is a perfect location for both corporate and private functions. Our beautifully recreated Georgian seaport where the impressive HMS Trincomalee is situated will be the first thing your guests will see as they make their way to your event, creating a totally unique first impression.

This historic maritime setting provides flexible venue options that suit your needs. Our Sir William Gray Suite is large enough to accommodate up to 120 guests, whilst our Wardroom can provide a more intimate atmosphere for up to 20 people, providing flexibility for large and small gatherings. With ample parking available this is an easily accessible site with all the benefits of a central location, whilst feeling completely set apart with serene waterside views.

With an experienced events team on hand to guide you through every step of the process, make your next event one to remember at the National Museum of the Royal Navy Hartlepool.

# Sir William Gray Suite

**Perfect for:** Conferences, Meetings, Training Events and Parties

**Theatre style:** 120 guests

**Boardroom style:** 20 guests

**Cabaret style:** 90 guests

The Sir William Gray Suite is the larger of our venue hire spaces, making it perfect for private and corporate parties, large conferences, drinks receptions, and much more.

With available audiovisual equipment, bar facilities and a wide range of seating arrangements, this space is customisable to your needs, giving you endless options when planning your event.



# Ward Room

**Perfect for:** Meetings and Training Events

**Theatre style:** 20 guests

**Boardroom style:** 14 guests

The second of our available spaces, the Ward Room is perfect for smaller conferences or as a break out room.

Comfortable and spacious, this is a fantastic space to meet and work with colleagues outside of the bustle of the office environment.

The Quayside Coffee Shop is close by for delegates who need a caffeine hit or slice of cake!





## Day Delegate Packages

All of our Day Delegate packages include:

- Room Hire (AM or PM for Half Day hires)
- Free car parking for delegates
- Free Wi-Fi
- Table Linen
- LCD Projector, Screen, Flipchart & Pens
- Table Water

Catering provision and pricing is as follows:

Package	Included Catering	Ward Room (minimum numbers 8) Sir William Gray Suite (minimum numbers 20)
Half Day	1 x Serving of Tea/ Coffee & Biscuits	£16pp
Half Day with Light Breakfast or Afternoon Snack	2 x Serving of Tea/ Coffee & Biscuits 1 x Serving of Mini Danish, Mini Muffins and Fruit Juice	£25pp
Half Day or Full Day with Lunch	3 x Serving of Tea/ Coffee & Biscuits Finger Buffet served with Fruit Juice	£35pp

### Terms and Conditions

- All prices shown exclude VAT.
- Finger buffet menu provided on request.
- Additional charges will apply for evening events or bar hire.
- Bespoke quotes can be provided where minimum numbers are not met for each room.
- Additional breakout space will be charged separately where required.

# FAQs

## How do we get to the venue?

**By car:** From the north, take A19 southbound and exit at the A179. From the South, take A1M northbound and exit at junction 49 (A168/A19) signposted Teesside. Follow the brown and white signs for 'The National Museum of the Royal Navy Hartlepool' which will lead you to our large, free of charge car park.

If using a satnav device, please use the postcode TS24 0XZ.

**Public transport:** The nearest train station is Hartlepool, which is then a short taxi ride or 10-minute walk to our venue.

## Is the venue space accessible?

The venue is a recreated historic quay. This includes some uneven surfaces and cobbled areas. A paved path around the site allows for access and ensures wheelchairs can access all external areas of the quayside. Our function rooms are on the first floor and there is lift access to both.

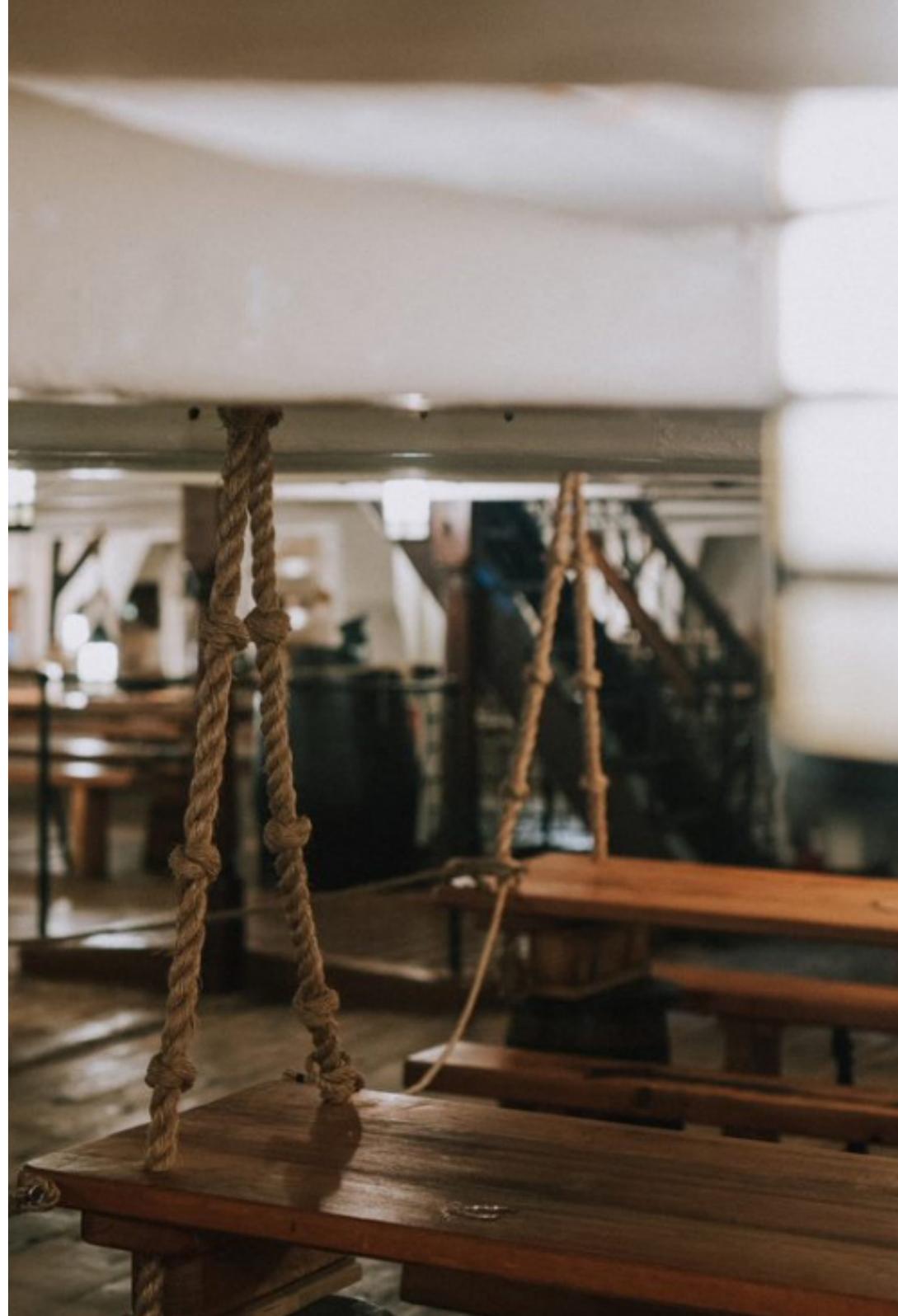
Please discuss any specific accessibility requirements with your Event Coordinator who will be able to advise and we will do our utmost to provide additional support where needed.

## Can we get museum tickets included as part of our venue hire?

We are able to offer discounted group tickets as well as guided tours of the museum including HMS Trincomalee. If you'd like to add this option to your booking, then please discuss this with your Event Manager who will be able to help build you a bespoke offer.

## Can we hire the rooms without any catering?

Yes, this is possible. Please discuss with the Event Coordinator and they will provide a dedicated quote.



# Contact Us

## Would you like to know more?

Get in touch with us today and we will be delighted to tell you everything you need to know and arrange a visit for you to see the venue.

Visit our website for more information, including weddings, conferences and packages: [www.nmrn.org.uk/venue-hire](http://www.nmrn.org.uk/venue-hire)

## Follow us on:

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